

## Entry example (for staff members)


Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### Application for Elsevier ScienceDirect Pay-Per-View Prepaid Service

To: Director of Osaka University Library

Name Handai Akira

I am applying for the use of Elsevier ScienceDirect Pay-Per-View prepaid service as detailed below.

Name	Handai Akira	
Affiliation (Dept / Major / Lab)	□□□ lab. , Division of □□□, Graduate School of Engineering	
Position or Year of Master's/Doctoral Program	Professor	
Osaka University personal ID	a00000z	Eight-characters[one alphabetic character, six-digit number and one alphabetic character]
Email address registered with ScienceDirect	handaiakira@abc.osaka-u.ac.jp	Email address with the OU domain *This must be an address with the OU domain (osaka-u.ac.jp).
Payment	Budget code (Payment will be made from management expenses grant)	Budget manager's seal
	0000000000	Ten-digit number 
Email address of the budget manager (graduate students only)	(No need to fill out)	

I will observe the following rules for use:

1. I will not share my ID / password with another person.
2. If there are any changes in the items provided above, I will inform the Library promptly.
3. When I leave the University, I will contact the library promptly and stop further use of this service.

\* Personal information that the Library obtains will only be used to fulfill the purpose and to contact the applicant.

Please send this application to **Electronic Content Section, Main Library (on Toyonaka campus)**  
via **gakunaibin (on-campus mail)**.

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# Entry example (for graduate students)


Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## Application for Elsevier ScienceDirect Pay-Per-View Prepaid Service

To: Director of Osaka University Library

Name Handai Akira

I am applying for the use of Elsevier ScienceDirect Pay-Per-View prepaid service as detailed below.

Name	Handai Akira	
Affiliation (Dept / Major / Lab)	□□□ lab., Division of □□□, Graduate School of Engineering	
Position or Year of Master's/Doctoral Program	Graduate student 2nd year of Doctoral Program (or D2)	
Osaka University personal ID	a000000z	Eight-characters [one alphabetic character, six-digit number and one alphabetic character]
Email address registered with ScienceDirect	handaiakira@abc.osaka-u.ac.jp	Email address with the OU domain *This must be an address with the OU domain (osaka-u.ac.jp).
Payment	Budget code (Payment will be made from management expenses grant)	Budget manager's seal
	0000000000	Ten-digit number  Budget manager's seal
Email address of the budget manager (graduate students only)	handaiyosan@abc.osaka-u.ac.jp Email address of the budget manager	

I will observe the following rules for use:

1. I will not share my ID / password with another person.
2. If there are any changes in the items provided above, I will inform the Library promptly.
3. When I leave the University, I will contact the library promptly and stop further use of this service.

\* Personal information that the Library obtains will only be used to fulfill the purpose and to contact the applicant.

Please send this application to **Electronic Content Section, Main Library (on Toyonaka campus)**  
via **gakunaibin (on-campus mail)**.

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