

How to borrow print books

Main Library
September 2025

How to find and use books in the University of Osaka
Libraries

Let's go to the second part "How to borrow print books".

About Library Card

With your library card, you can check out books.

Your Status	Library Card
Undergraduate Students Graduate Students	Your "Student ID Card" is your Library Card.
Research Students Special Students, Auditors	You need to get "Library Card". Please apply at the library desk, bring your Student ID Card. (Weekdays 9:00-17:00)
Researchers and Staff	You need to get "Library Card". Please apply at the library desk, bring your Osaka University Personal ID or your contract documents. (Weekdays 9:00-17:00)

In order to enter the library and check out books, you need library card.

For Undergraduate students and graduate students, your Student ID Card is your Library Card.

However, if you are Research Students, Special Students, researchers or staff, your ID card cannot be a library card. So, you need to get "Library Card".

Please apply it at the desk at your nearest library.

With your card, you can borrow books at the library desk or Self-Checkout Machines.

Loan Periods and Limits

Loan periods and limits differ depending on the holding library.
Please check each library's website or ask staff.

The screenshot shows the homepage of the University of Osaka Libraries. A green box highlights the 'Four Libraries' link in the top navigation bar. A green arrow points from this box to a green callout box on the left. A red box highlights the 'Library Guide' link in the right sidebar. A red arrow points from this box to a red callout box in the center. Another red box highlights the 'Checkout/ Return' link in the 'Table of Contents' section of the Library Guide. A red arrow points from this box to the same red callout box. The callout boxes contain the following text:

- 1) Jump to each library's website.
- 2) In the "Checkout/Return" section of the Library Guide, you can check loan periods and limits.

How to find and use books in the University of Osaka Libraries

Loan periods and limits differ from each library.
It depends on the holding library, so please check each library's website or ask staff.

About Osaka University Personal ID

Osaka University Personal ID is "u***"**

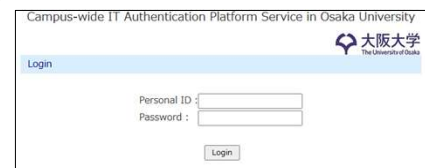
To use library web services, you need to log in with this ID.

e.g. Holds/Delivery Requests, ILL Service

If you haven't got your ID,
please ask staff in your faculty or graduate school.

◆FAQ about Osaka University Personal ID

<https://www.d3c.osaka-u.ac.jp/en/service/oid/>

A screenshot of the Osaka University login page. The page title is "Campus-wide IT Authentication Platform Service in Osaka University". The Osaka University logo (大阪大学) is in the top right corner. Below the title, there is a "Login" section. It contains two input fields: "Personal ID" and "Password". A "Login" button is located at the bottom right of the login section.

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As I have explained, you need Osaka University Personal ID to use library web services.

Osaka University Personal ID is an 8 digit number starting with "u".

If you haven't got your ID, check this FAQ or please ask General Affairs staff in your faculty or graduate school.

If the book you need is not available at UOsaka Libraries, ...

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In OPAC, you can search only for items held by UOsaka Libraries.
If the book you need is not available there, there are several ways to request it.

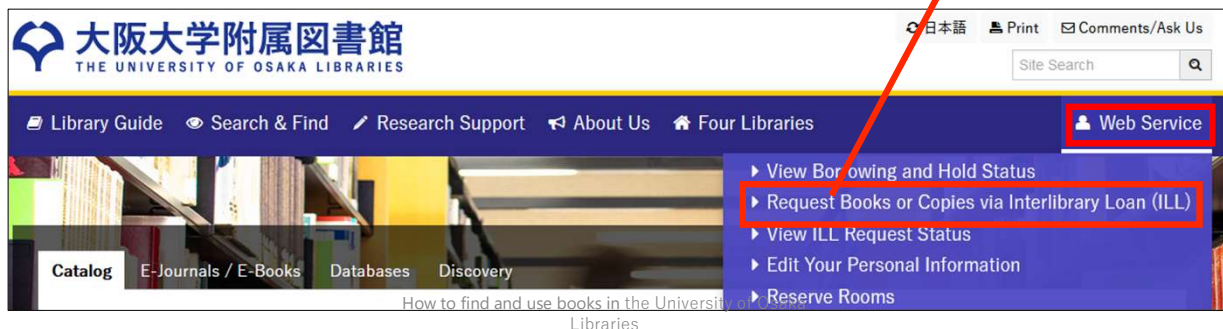
1) ILL (Inter-Library Loan)

You may request books that are not owned by UOsaka from other universities.

Fee	1,200-1,500 YEN
Delivery	2-7 days

Applications

- Online via Web Service
- In person at one of the libraries



Option1 Inter-Library Loan, ILL Service

You may request books that are not owned by UOsaka from other universities. The delivery fee is about 1,200–1,500 yen, and it usually takes 2–7 days for the book to arrive. You can apply either online via the library's web service or in person at any of the libraries.

2) Visiting other academic libraries

- You can visit other academic libraries to use or copy materials.
- In Japan, many academic libraries require advance arrangements through UOsaka Libraries, and a referral letter from UOsaka Libraries.
- Please ask the staff at one of the four libraries at least three days before your visit.

How to find and use books in the University of Osaka
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Option2 Visiting other academic libraries

You can visit other academic libraries to use or copy materials.

In Japan, many academic libraries require advance arrangements through UOsaka Libraries, and a referral letter from UOsaka Libraries.

Please ask the staff at one of the four libraries at least three days before your visit.

Tool : CiNii Books

CiNii Books

<https://ci.nii.ac.jp/books/?l=en>

CiNii Books

Book & Journal Author Content

Freeword

Books and Journals Books Journals ☒ Advanced Search

Book & Journal Author Content

Freeword

Books and Journals Books Journals

Title ☐ Exact Title Match ☐ Include

Author ☐ Include Alias Names

Author ID Uniform Title ID Publisher

ISBN ISSN NCID

Subject Classification Note

Format Language Code

Library ID Organization ID

☐ Remember Lib. ID / Org. ID / Area ☐ Romaji to Kana

Area

Toyama
Ishikawa
Fukui
Yamanashi
Nagano
Tokai Region
Gifu
Shizuoka
Aichi
Mie
Kansai Region
Shiga
Kyoto
Osaka
Area

"CiNii Books" allows you to search books and journals in academic libraries across Japan.

How to find and use books in the University of Osaka Libraries

In the end of this section, I'll show you CiNii Books.

"CiNii Books" allows you to search books and journals in academic libraries across Japan.

When you are thinking of visiting other university library, you can check which university has the book.

Through Advanced Search, you can narrow down the results to libraries in nearby prefectures.

Please feel free to ask librarians!

Anything about books, literatures or information for your research and study.

Main Library, Reference Desk	tosyo-service-navi@office.osaka-u.ac.jp
Life Sciences Library	tosyo-seimei-ref@office.osaka-u.ac.jp
Science and Engineering Library	tosyo-rikoh-desk@office.osaka-u.ac.jp
International Studies Library	tosyo-minoh-desk@office.osaka-u.ac.jp



✉ **Comments/Ask us**



<https://www.library.osaka-u.ac.jp/en/mform/>

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That's all for this section.

If you need more help, please come to the library desk.

Also, questions via email are welcome.

When you scan the QR code, the inquiry form will appear. We will send our response to your questions by email.

Learning Supporters (LSs)

LSs are graduate student staff in UOsaka Libraries.

They specialize in various fields and support your studies at the Learning Support Desks. Feel free to ask them for help.

★ Study Support at the Learning Support Desk
(Main Library / Science and Engineering Library / International Studies Library)

★ Online Study Support / E-mail Form

★ More Information

https://www.library.osaka-u.ac.jp/en/research_eng/ta_eng/



How to find and use books in the University of Osaka
Libraries

Finally, let me introduce the Learning Supporters (LSs).

LSs are graduate student staff working in the Main Library.

They provide study support at the Learning Support Desks.

If you have any questions about your studies or the library, please don't hesitate to visit the Desk.

We will be happy to help you.

That concludes the first section.

Thank you very much for your attention.